

The right to be informed in accordance with Articles 13 and 14 EU GDPR (for business partners)

In line with the statutory obligations of GESTRA AG, we hereby provide information on the use of our business partners' personal data pursuant to Articles 13 & 14 EU GDPR.

a. Responsible party

GESTRA AG
Münchener Strasse 77
28215 Bremen
Germany
Phone: +49 421 35 03 0
e-mail: Datenschutz@de.gestra.com

b. Data protection officer

Merentis DataSec GmbH
Kurfürstenallee 130, 28211 Bremen
Mr Tobias K. Eicke, Solicitor
Tel. +49 421 2380461
teicke@merentis.com

a. Type of data

Relevant personal data is, in particular:

- Basic identifying data (name, address and other contact details)
- Communication data (e.g. phone, e-mail)
- Basic contract data (contractual relationship, interest in a product or contract)
- Customer history
- Contractual billing and payment data
- Planning and control data
- Information from third parties (e.g. service providers with whom we work on your behalf)
- User data (surname, first name, e-mail address, company domain)
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It may also concern data that you give us during support (e.g. log files).

b. Purposes and legal basis of data processing

Personal data is processed (Art. 4(2) EU GDPR):

- To fulfil a contract or to take action requested by the data subject in advance of a contract, within the context of Art. 6(1)(b) EU GDPR.

The primary purpose of processing is the fulfilment of the contract.

Furthermore, we process your data in order to exercise our legitimate interests or the legitimate interests of third parties. Examples:

- The assertion of legal claims and defence in the event of legal disputes,
- Guaranteeing IT security and IT operation,
- Preventing and resolving criminal offences,
- Risk management within the company.

We do not process any data based on separate consent granted by you.

c. Sources

We process personal data that we receive directly from you within the context of our contractual relationship.

Moreover – and where necessary in order to fulfil the contract – we process personal data that we reliably receive from third parties (e.g. from other service providers with whom we work on your behalf, or from our partners for the performance of the contract).

d. Recipients of personal data

The following organisations inside and outside the company (recipients in Germany, Europe and the U.S.) receive our business partners' data:

- Inside the company: Employees involved in the performance of and invoicing related to a contract;
- Other organisations outside the company:
 - Other companies of the Spirax Sarco Engineering Group with offices in Konstanz (Spirax Sarco GmbH Regelapparate) and Cheltenham (Spirax-Sarco Engineering plc.). Data protection agreements pursuant to Art. 28 GDPR are excluded.
 - Other service providers involved in a project on your individual behalf.

e. Storage

In most cases, the data is stored for the duration of the business relationship.

In addition, storage of data is based on the statutory retention periods. These are based in part on the German Civil Code (BGB), the German Commercial Code (HGB) or the German Fiscal Code (AO), and may be 2 – 30 years.

After this maximum storage time has elapsed, we will delete your data immediately.

f. Rights of data subjects

The business partner is entitled to information on the personal data held about him/her, to the correction and deletion of data and the limitation of processing. Furthermore, the business partner has the right to object to processing and the right to data portability. More detailed information on these rights can be found in Chapter 3 of the EU GDPR.

On the right to object:

The business partner is entitled at any time and on grounds arising from his/her particular circumstances to object to the processing of personal data pertaining to him/her, which is taking place on the grounds of public interest or legitimate interest; the same also applies to profiling based on this provision.

If the business partner raises an objection, our company will no longer process the business partner's data, unless it can demonstrate compelling grounds for processing that override the interests, rights and freedoms of the customer, or if the purpose of processing is the assertion, exercise or defence of legal claims.

The objection does not require the use of a specific form, and should be addressed to:

GESTRA AG, Münchener Strasse 77, 28215 Bremen, Germany

Phone: +49 421 35 03 0

e-mail: Datenschutz@de.gestra.com

g. Right to lodge a complaint

The business partner has the right to lodge a complaint with the responsible supervisory authority. In our case, the responsible supervisory authority is the state supervisory authority (Landesbeauftragte für den Datenschutz) in Bremen.

However, we would ask you to give us the opportunity to answer your queries or concerns directly before you contact the supervisory authority.

h. Reasons for sharing data

Within the context of the business relationship, you are required to share only the personal data that is essential for establishing, accomplishing the aims of or terminating the business relationship. The sharing of personal data is necessary for the correct handling of the business relationship and to enable the company to meet its statutory fiscal obligations.

i. Miscellaneous

GESTRA AG does not make use of automated decision-making processes for establishing and accomplishing the aims of the customer relationship. We do not process the business partner's data for the purpose of profiling (the evaluation of certain personal aspects).

I confirm that I have read and understood this information on the right to be informed in accordance with Articles 13 & 14 GDPR